

Myerstown, PA
Monday, August 7, 2017

President Bryan L. Rittle called the planning meeting of the Myerstown Borough Council to order at 6:34 p.m., on Monday, August 7, 2017. The meeting was held in Borough Council Chambers in the Myerstown Municipal Center, 101 S. Railroad Street, Myerstown, PA 17067.

Following the Pledge of Allegiance, a roll call was taken. Present were: President Bryan L. Rittle, Vice President Michael D. Behm, Councilmembers, Eric L. Powell, Ronald Ream, Dana Reich, Mayor Gloria R. Ebling, Assistant Manager Barry A. Ludwig, Manager Michael R. McKenna, and Deputy Secretary Lisa A. Brubaker. Absent were: President Pro Tem Park W. Haverstick, II, and Councilmember Jeffrey L. Thomas.

The President opened the floor for Citizens and Visitors Comments: There was no public comment.

The Sestercentennial celebration was discussed. Manager McKenna recommended a committee should be created to help plan the event. Ideas for marketing items were discussed. A billboard for the celebration was discussed. Manager McKenna stated a billboard would be a great way to integrate the branding and marketing campaign with the celebration.

Funding for the celebration was discussed. The Council budgeted dollars for the Sestercentennial through the last several budgets. With the 2017 donation, the Borough will have \$30,000.00 for the celebration. Council will discuss any additional funding during the 2018 budget process.

The Goodwill Fire Company will be celebrating their 150th Anniversary next year as well and would like to combine the two celebrations. Assistant Manager Ludwig reminded the group that the paving project for Railroad Street will be done in 2018, just so events are planned accordingly with the paving timeframe.

Manager McKenna recommended holding a public meeting to invite individuals, residents, and civic group who would like to help with the celebration to come and be part of the committee. He will also reach out to our local organizations to see what they may be willing to do for the celebration.

President Rittle discussed assigning the correct EDU's for sewer billing to the laundromat on Washington Avenue. Part of the property is connected to the municipal system but the laundromat section is using well water. The owner of the laundromat stated this was part of an agreement with the Borough. No agreement or documentation has been found by the Borough staff or produced by the property owner.

President Rittle stated the Borough Solicitor should be directed to send the property owner's a letter informing them they will be required to hook up the entire building to the municipal system. The Council will discuss this issue with the Solicitor at the regular monthly meeting tomorrow evening.

Assistant Manager Ludwig reviewed a bill for \$14,878.76 from Peter's Consultant for work for the ADA Ramps on Railroad Street. The Assistant Manager was dissatisfied with their work. He contacted them and they agreed to reduce the bill total by half of the amount. A motion was made by Ronald Ream, seconded by Dana Reich, to approve payment of \$7,439.38 to Peter's Consultant. All those in favor: Motion unanimously carried.

Assistant Manager Ludwig discussed the 1978 Dump Truck used by the Wastewater Facility. The vehicle has been having issues and he would like to sell and replace it.

Manager McKenna stated in the EIP IV (Early Intervention Program) it references starting a Capital Budget for equipment replacement. The Council will consider as they go through the 2018 budget process. A motion was made by Dana Reich, seconded by Eric L. Powell, to authorize the Assistant Manager to sell the 1978 Dump Truck. All those in favor: Motion unanimously carried.

Property Maintenance, concerns and a rental property inspection program were discussed.

The Borough Council recessed the regular meeting and entered into Executive Session at 7:56 p.m. to discuss personnel matters.

The Borough Council returned from Executive Session at 8:49 p.m. reconvening the regular session and resumed consideration of and action on the regular meeting agenda.

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A resignation letter has been received from the pool manager, Elizabeth Stevens effective August 3, 2017. A motion was made by Michael D. Behm, seconded by Dana Reich, to accept the resignation letter from Elizabeth Stevens. All those in favor. Motion unanimously carried.

With the resignation of the pool manager, the Borough Manager is recommending Michael Marakowski be promoted from Assistant Manager to Manager for the remaining pool season. A motion was made by Eric L. Powell, seconded by Michael D. Behm, to approve the promotion of Michael Marakowski to pool manager. All those in favor: Motion unanimously carried.

The Borough Manager is recommending Kyle Knight be promoted to Assistant Pool Manager. A motion was made by Dana Reich, seconded by Bryan L. Rittle, to promote Kyle Knight to Assistant Pool Manager. All those in favor: Motion unanimously carried.

Michelle Vitelli, who is a former pool manager, is willing to come as a Supervisor for the remaining pool season. A motion was made by Ronald Ream, seconded by Eric L. Powell, to hire Michelle Vitelli as a Supervisor for the pool. All those in favor: Motion unanimously carried.

With the promotion of Michael McKenna to Borough Manager we have a vacancy in the Economic Development area. A motion was made by Ronald Ream, seconded by Eric L. Powell, to hire Janelle Mendoff effective July 31, 2017 for the Economic Development position. All those in favor: Motion unanimously carried.

The President asked if there were any additional comments for the good of the borough. Seeing none, a motion was made by Michael D. Behm, seconded by Dana Reich, to adjourn the meeting at 8:52 p.m. All those in favor: Motion unanimously carried.

Lisa A. Brubaker
Deputy Secretary

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