

Myerstown, PA
Tuesday, April 11, 2017

President Bryan L. Rittle called the regular monthly meeting of the Myerstown Borough Council to order at 6:30 p.m., on Tuesday, April 11, 2017. The meeting was held in the Borough Council Chambers in the Myerstown Municipal Center, 101 East Washington Avenue, Myerstown, PA 17067.

Following the Pledge of Allegiance, a moment of silence was held for the passing of James H. Yiengst. President Rittle stated James Yiengst was a regular attendee to our monthly meetings and Chairman of the Borough Planning Commission. He will be truly missed.

Roll call was taken. Present were: President Bryan L. Rittle, Vice President Michael D. Behm, President Pro Tem Park W. Haverstick, II, Councilmembers Eric L. Powell, Jeffrey L. Thomas, Dana Reich, Mayor Gloria R. Ebling, Solicitor Frederick S. Wolf, Treasurer Lee C. Smith, Assistant Manager Barry A. Ludwig, and Deputy Secretary Lisa A. Brubaker. Absent were: Councilmembers Vince Podolski, Code Enforcement Officer John Neely, and Economic Development Manager Michael McKenna.

The Meeting Minutes for March 13, 2017 and April 4, 2017 were presented. A motion was made by Park W. Haverstick, II, seconded by Michael D. Behm, to dispense with the reading of and approve the minutes of the Planning Meeting, March 13, 2017 and April 4, 2017. All those in favor: Motion unanimously carried. [Due to the impending winter storm all borough business was conducted at the March 13, 2017 meeting, no meeting was held on March 14, 2017]

The President opened the floor for Citizens and Visitors Comments:

Jeffrey Stonehill introduced himself. He is the consultant provided to the Borough through the DCED (Department of Community and Economic Development) Peer Consulting Program to help the Borough during the transition period of finding a new manager.

Dane Bicher – 425 S. Broad Street – asked how the Street Light Tax formula was decided for the tax bill. The tax is based on .26 of a mill on the assessed property value, just like the Real Estate Tax is done.

Dane Bicher asked what is being done regarding the crosswalk sign on Main Avenue at the old shirt factory. The sign is placed there but there is no crosswalk in the roadway painted there. People are just walking and traffic is not stopping. The Assistant Manager stated he will check out the area.

Dane Bicher asked if the pool project is on target. Assistant Manager Ludwig stated it is on schedule.

Michael Yiengst – 130 W. Washington Avenue – was present to discuss the Firemen's Parade on Saturday, June 17, 2017. A parade route was provided for review. The schedule of the day's events and then the street closures were discussed. The parade will start at 1:00 p.m. Next month, additional information will be provided.

David Hull – 109 N. College Street – thanked the Borough for their help and cooperation with the funeral service for James Yiengst. The Borough was glad to help.

The Council received reports from the Mayor, Department Supervisors, Solicitor and the Borough Manager. Staff was present to provide additional information on their report, and answer any questions from the Council.

Mayor Gloria R. Ebling presented her report. The Mayor reported the abandoned vehicles have been removed from the Public Works building with the help of the State Police.

There was no Code Enforcement report.

Assistant Manager Barry A. Ludwig presented his report. The Assistant Manager stated we received a new docket from the Delaware River Basin Commission. This is similar to a discharge permit. There are no new changes.

The Assistant Manager informed the Council PennDot is in the planning stages of replacing the bridge on State Route 501/College Street near the Boroughs fish pond.

Assistant Manager Ludwig asked the Solicitor if the Borough could sell items from the new facility to a private business. A daycare facility would like to take some desks and chairs at no cost. The Solicitor stated there is statute in the Borough Code that does set forth the procedure for selling personal property. He will review and provide the information to him.

Councilmember Haverstick asked if there will be any lenience to the MS-4 given to the current political climate in the current administration. Assistant Manager Ludwig stated we can be hopeful, but not expecting anything.

Councilmember Behm stated the Legion Baseball Field may need Diamond Tex. The Assistant Manager will check.

Solicitor Frederick S. Wolf's report was presented. President Rittle asked if there is any update on the 15 W. Main Avenue property. The Court ordered the property owner to sell the property. The owner has not been able to find a buyer. Randy Maurer from ABI (Associated Building Inspections, Inc.) has inspected the property. If no buyer is found, the financial institution holding the mortgage will foreclose.

The President proceeded to the Committee Reports:

Park & Recreation Committee: (Jeffrey L. Thomas, Dana Reich and Park W. Haverstick, II)
 Chairman Jeffrey L. Thomas stated the Easter Egg Hunt was held and had very good attendance.

Treasurer Lee C. Smith prepared and presented Borough Council with the monthly Treasurer's Report for February and March. A motion was made by Michael D. Behm, seconded by Park W. Haverstick, II, to approve the Treasurer's Reports and have it on file for audit. All those in favor: Motion unanimously carried.

MYERSTOWN BOROUGH TREASURER'S REPORT

Prepared 03/13/2017

Activity for: February 2017

<u>Activity</u>		<u>Date:</u> <u>02/28/2017</u>
<u>GERNERAL FUNDS:</u>	<u>FINANCIAL INSTITUTION:</u>	<u>BALANCES:</u>
OPERATING FUND:	FULTON:	Cash: <u>\$ 80,913.00</u>
<u>\$ 121,180.00</u>	<u>\$ 168,368.00</u>	P-Card: <u>\$ 14,804.00</u>
INCOME	EXPENSES	Ed Jones: <u>\$ 214,180.00 BV</u>
	Transfer out: _____	<u>\$ 209,516.00 MV</u>
	Transfer in: _____	A/P: <u>\$ 23,395.00</u>
		Payroll: <u>\$ 8,316.00</u>
RESERVE ACCOUNT:	FULTON:	<u>BALANCES:</u>
<u>\$ 860.00</u>	<u>\$ 26,598.00</u>	Cash: <u>\$ 64,273.00</u>
INCOME	EXPENSES	Ed Jones: <u>\$ 152,699.00 BV</u>
	Transfer out: <u>\$ 50,000.00</u>	<u>\$ 149,382.00 MV</u>
	Transfer in: <u>\$ 125,000.00</u>	A/P: <u>\$ 15,745.00</u>

MYERSTOWN BOROUGH TREASURER'S REPORT

Prepared 03 /13 /2017

Activity

Activity for: February 2017

Date: 02/28/2017

WASTEWATER FUNDS:

OPERATING FUND:

\$ 174,448.00
 INCOME

FULTON:

\$ 108,796.00
 EXPENSES

Transfer out: \$25,000.00
 Transfer in: _____

BALANCES:

Cash: \$ 131,100.00
 P-Card: \$ 2,605.00
 Ed Jones: \$ 380,135.00 BV
\$ 362,579.00 MV
 A/P: \$ 27,985.00
 Payroll: \$ 52,084.00
 A/R: \$ 52,675.00

RESERVE ACCOUNT:

\$ 4,890.00
 INCOME

FULTON:

\$ 19,729.00
 EXPENSES

Transfer out: _____
 Transfer in: _____

BALANCES:

Cash: \$ 31,901.00
 Ed Jones: \$ 1,769,849.00 BV
\$ 1,724,807.00 MV
 A/R: \$ 19,729.00

DEBT SERVICE RESERVE:

\$ 119,094.00
 INCOME

FULTON:

\$ 96,608.00
 EXPENSES

Transfer out: _____
 Transfer in: _____

BALANCES:

Cash: \$ 484,442.00
 Ed Jones: \$ 1,369,878.00 BV
\$ 1,347,972.00 MV
 A/R: \$ 71,608.00

REVENUE BOND, SERIES OF 2007:

\$ 460.00
 INCOME

PLGIT:

\$ _____
 EXPENSES

Transfer out: _____
 Transfer in: _____

BALANCES:

Cash: \$ 537,089.00
 Ed Jones: -

OTHER FUNDS:

UNEMPLOYMENT COMPENSATION:

\$ 8.00
 INCOME

PLGIT:

\$ _____
 EXPENSES

Transfer out: _____
 Transfer in: _____

BALANCES:

Cash: \$ 92,339.00

LIQUID FUELS:

\$ 99.00
 INCOME

PLGIT:

\$ 5,693.00
 EXPENSES

Transfer out: _____
 Transfer in: _____

BALANCES:

Cash: \$ 133,390.00
 AP: \$ _____

MYERSTOWN BOROUGH TREASURER'S REPORT

Prepared 03/13/2017

Activity

Activity for: February 2017

Date: 02/28/2017

BEAUTIFICATION TRUST:

\$ 31.00
 INCOME

PLGIT:
\$
 EXPENSES

Transfer out: _____
 Transfer in: _____

BALANCES:
 Cash: \$ 43,562.00

RECREATION:

\$ 103.00
 INCOME

FULTON:
\$
 EXPENSES

Transfer out: _____
 Transfer in: \$25,000.00

BALANCES:
 Cash: \$ 24,802.00
 Ed Jones: \$ 20,772.00 BV
\$ 20,036.00 MV
 A/P: \$

WM DERR SWIMMING POOL:

\$ 128.00
 INCOME

FULTON:
\$ 143.00
 EXPENSES

Transfer out: _____
 Transfer in: _____

BALANCES:
 Cash: \$ 4,745.00
 Ed Jones: \$ 34,444.00 BV
\$ 33,564.00 MV
 A/P: \$ 67.00

POOL CAPITAL CONSTRUCTION FUND:

\$ 23.00
 INCOME

FULTON:
\$ 114,139.00
 EXPENSES

Transfer out: _____
 Transfer in: \$ 50,000.00

BALANCES:
 Cash: \$ 43,969.00
 Ed Jones: \$ BV
\$ MV
 A/P: \$ 104,139.00

MUNICIPAL CENTER FUND:

\$ 4,443.00
 INCOME

FULTON:
\$ 23,150.00
 EXPENSES

Transfer out: \$100,000.00
 Transfer in: _____
 Grants: _____

BALANCES:
 Cash: \$ 508,885.00
 Ed Jones: \$ BV
\$ MV
 A/P: \$

SESTERCENTENNIAL ACCOUNT:

\$ 18.00
 INCOME

FULTON:
\$
 EXPENSES

BALANCES:
 Cash: \$ 20,031.00

MEMO

A/R – Accounts Receivable
 A/P – Accounts Payable

BV – Book Value
 MV – Market Value

MYERSTOWN BOROUGH TREASURER'S REPORT

Prepared 04/11/2017

Activity for: March 2017

	<u>Activity</u>	<u>Date: 00/31/2017</u>
<u>GENERAL FUNDS:</u>	<u>FINANCIAL INSTITUTION:</u>	<u>BALANCES:</u>
OPERATING FUND:	FULTON:	Cash: <u>\$ 68,907.00</u>
	<u>\$ 194,079.00</u>	
	INCOME	P-Card: <u>\$ 12,269.00</u>
		Ed Jones: <u>\$ 214,656.00 BV</u>
		<u>\$ 209,669.00 MV</u>
	Transfer out: _____	A/P: <u>\$ 34,010.00</u>
	Transfer in: _____	Payroll: <u>\$ 8,540.00</u>
RESERVE ACCOUNT:	FULTON:	<u>BALANCES:</u>
	<u>\$ 916.00</u>	Cash: <u>\$ 48,590.00</u>
	INCOME	Ed Jones: <u>\$ 147,975.00 BV</u>
		<u>\$ 144,423.00 MV</u>
	Transfer out: <u>\$ 50,000.00</u>	A/P: <u>\$ 20,679.00</u>
	Transfer in: <u>\$ 125,000.00</u>	
<u>WASTEWATER FUNDS:</u>		
OPERATING FUND:	FULTON:	<u>BALANCES:</u>
	<u>\$ 188,193.00</u>	Cash: <u>\$ 112,599.00</u>
	INCOME	P-Card: <u>\$ 2,605.00</u>
		Ed Jones: <u>\$ 385,341.00 BV</u>
		<u>\$ 368,035.00 MV</u>
	Transfer out: <u>\$25,000.00</u>	A/P: <u>\$ 37,613.00</u>
	Transfer in: _____	Payroll: <u>\$ 52,321.00</u>
		A/R: <u>\$ 101,548.00</u>
RESERVE ACCOUNT:	FULTON:	<u>BALANCES:</u>
	<u>\$ 9,185.00</u>	Cash: <u>\$ 31,927.00</u>
	INCOME	Ed Jones: <u>\$ 1,773,209.00 BV</u>
		<u>\$ 1,722,854.00 MV</u>
	Transfer out: _____	A/R: <u>\$ _____</u>
	Transfer in: _____	
DEBT SERVICE RESERVE:	FULTON:	<u>BALANCES:</u>
	<u>\$ 172,492.00</u>	Cash: <u>\$ 538,264.00</u>
	INCOME	Ed Jones: <u>\$ 1,371,833.00 BV</u>
		<u>\$ 1,345,779.00 MV</u>
	Transfer out: _____	A/R: <u>\$ 108,703.00</u>
	Transfer in: _____	
REVENUE BOND, SERIES OF 2007:	PLGIT:	<u>BALANCES:</u>
	<u>\$726.00</u>	Cash: <u>\$ 537,354.00</u>
	INCOME	Ed Jones: <u>-</u>
	Transfer out: _____	
	Transfer in: _____	

MYERSTOWN BOROUGH TREASURER'S REPORT

Prepared 04 /11 /2017

Activity

Activity for: March 2017

Date: 03/31/2017

OTHER FUNDS:

UNEMPLOYMENT COMPENSATION:

\$ 8.00
 INCOME

PLGIT:
\$
 EXPENSES

Transfer out: _____
 Transfer in: _____

BALANCES:
 Cash: \$ 92,339.00

LIQUID FUELS:

\$ 89,283.00
 INCOME

PLGIT:
\$ 11,329.00
 EXPENSES

Transfer out: _____
 Transfer in: _____

BALANCES:
 Cash: \$ 222,574.00
 AP \$ 5,636.00

BEAUTIFICATION TRUST:

\$ 31.00
 INCOME

PLGIT:
\$
 EXPENSES

Transfer out: _____
 Transfer in: _____

BALANCES:
 Cash: \$ 43,562.00

RECREATION:

\$ 124.00
 INCOME

FULTON:
\$ 130.00
 EXPENSES

Transfer out: _____
 Transfer in: \$25,000.00

BALANCES:
 Cash: \$ 24,693.00
 Ed Jones: \$ 20,844.00 BV
\$ 20,041.00 MV
 A/P: \$

WM DERR SWIMMING POOL:

\$ 375.00
 INCOME

FULTON:
\$ 740.00
 EXPENSES

Transfer out: _____
 Transfer in: _____

BALANCES:
 Cash: \$ 5,196.00
 Ed Jones: \$ 34,562.00 BV
\$ 33,592.00 MV
 A/P: \$ 597.00

POOL CAPITAL CONSTRUCTION FUND:

\$ 43.00
 INCOME

FULTON:
\$ 117,639.00
 EXPENSES

Transfer out: _____
 Transfer in: \$ 50,000.00

BALANCES:
 Cash: \$ 43,989.00
 Ed Jones: \$ BV
\$ MV
 A/P: \$ 107,639.00

MYERSTOWN BOROUGH TREASURER'S REPORT

Prepared 04 /11 /2017

Activity

Activity for: March 2017

Date: 03/31/2017

MUNICIPAL CENTER FUND:

FULTON:

BALANCES:

\$ 8,405.00
 INCOME

\$ 32,409.00
 EXPENSES

Cash: \$ 509,180.00

Ed Jones: \$ _____ BV
 \$ _____ MV

Transfer out: \$100,000.00

Transfer in: _____

Grants: _____

A/P: \$ 5,560.00

SESTERCENTENNIAL ACCOUNT:

FULTON:

BALANCES:

\$ 30.00
 INCOME

\$ _____
 EXPENSES

Cash: \$ 20,042.00

MEMO

A/R – Accounts Receivable

BV – Book Value

A/P – Accounts Payable

MV – Market Value

The monthly listing of invoices was presented. A motion was made by Dana Reich, seconded by Eric L. Powell, to approve payment of all invoices as listed. All those in favor: Motion unanimously carried.

The communications were reviewed.

Lebanon Valley Visitor Center Open House; Department of Labor & Industry Letter regarding the change of ownership for the 101 S. Railroad Property; Thank you note;

The President read the list of current Committee and Board vacancies.

Recreation Board – two (2) vacancies

International Property Maintenance Code Board of Appeals – one (1) vacancy

Vacancy Board Chairman – one (1) vacancy

If anyone is interested in volunteering to serve on any of these boards contact the Borough office.

Consent Agenda: *The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*

Council may approve the request from Wengers for their Annual Cruise Night for June 17, 2017 and the Tractor Parade for August 12, 2017.

Council may approve the recreation request from the Legion Baseball Association to use the South Baseball field for the 2017 season from May 1 – July 15, 2017.

A motion was made by Michael D. Behm, seconded by Park W. Haverstick, II, to approve the consent agenda. All those in favor: Motion unanimously carried.

The President proceeded to the agendas order of the business:

Rich and Ann Kreiser - RAACN Kreations, LLC. - were present to discuss their intentions for 15 W. Carpenter Avenue. This property was formerly the Odyssey Tops business building. Rich and Ann Kreiser are requesting to have their business and additional businesses in the building at the same time. A wholesale/retail auto parts store; a storage area for vehicles, no work would be done on vehicles, just storage only; an office area for rent; and then their own paint and body shop.

The Economic Development Manager provided a letter that was attached to the information for review stating the building is located in the R2 District. The proposed uses do not conform to the zoning district (Section 27-1605C). The previous business (Odyssey Tops) use was nonconforming as well. So it can be changed to another nonconforming use without going to the Zoning Hearing Board, but to receive a permit to operate, he needs permission from the Borough Council.

Solicitor Wolf stated it is typical for a non-conforming use that there would be a record with our Zoning Officer, which is Lebanon County Planning. If County Planning does not have a record, then the Zoning Officer would have to establish what the prior uses were. Then a similar use can be approved by the Zoning Officer as long it is not more objectionable than what was permitted before.

Rich Kreiser went to Lebanon County Planning Department and he was told this is a Borough issue to decide upon.

The Solicitor stated if a Zoning Hearing was held on the property in a prior year, the Borough would take the decision and then look at the new use being requested. The Zoning Officer or Borough Council could then review and determine if the new use is not more objectionable than any prior uses. If the Borough found it to be more objectionable, then a new certificate of non-conformance would need to be issued to them. Then the Borough and owner would have a record of what the permitted uses are for the property.

Councilmember Haverstick stated hours of operation and noise may be a factor here, due to the body shop. Councilmember Powell asked if there will be a lot of cars stored outside. Rich Kreiser stated inside yes cars will be stored, outside no. After discussion, the Council will need more information before they will take any action on this matter.

Council may approve the hiring of the seasonal workers for the swimming pool and playground program. A list has been provided for the positions, with the addition of one playground worker, the application and pay rate was provided. A motion was made by Michael D. Behm, seconded by Park W. Haverstick, II, to approve the hiring for the pool and recreation employees and pay rates for the 2017 summer season. All those in favor: Motion unanimously carried.

We received a payment request pay application #6 from Stoneridge, Inc. for \$178,522.50 for the pool rehabilitation project. Wade Associates, our consulting firm has been sold. The new company owner would like to review and approve the application for payment. A motion was made by Park W. Haverstick, II, seconded by Eric L. Powell, to approve the pay application #6 for \$178,522.50 to Stoneridge, Inc. contingent upon the new company owner's approval of the application. All those in favor: Motion unanimously carried.

We received a request from Harry Bump asking permission to park a motor home in the parking lot next to the Isaac Meier House to set up and operate a self-contained shortwave radio station during an afternoon event. He is a member of the Lebanon Valley Society of Radio Amateurs. A specific date and a Certificate of Insurance must be provided before Council will approve the request.

Council may approve the advertisements for the Public Hearings for the proposed Zoning Ordinance and Map update meetings. Consultant Charlie Schmehl from URDC (Urban Research and Development Corporation) informed the Council at their Tuesday, April 4, 2017 meeting the Planning Code and State Law requires two public meetings, one by the Borough Planning Commission and one by Borough Council. The Planning Commission members were contacted to see if their meeting could be set for Monday, May 15, 2017, then Council could hold their meeting on Monday, May 22, 2017. Both meetings would be held in the auditorium at the Government & Business Center building, 101 S. Railroad Street, with an open house at 6:30 p.m. and the meeting starting at 7:00 p.m. The Planning Commission members did approve the May 15, 2017 date for their meeting. A motion was made by Park W. Haverstick, II, seconded by Michael D. Behm, to

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approve the Public Hearing meeting dates for May 15 and May 22, 2017 for the proposed Zoning and Map Update. All those in favor: Motion unanimously carried.

A Zoning Hearing Application has been received from Ken Wagner. A hearing has been scheduled for Monday, April 17, 2017 at 7:30 p.m. being held in the Borough Council Chambers. Ken Wagner would like to construct a 70' x 28' x 27' addition to his existing building. The application is for a Variance for setback requirements.

The Council discussed the 301 S. Railroad Street property which is owned by the Borough. The property was featured in the "This Old House Magazine". We have received interest from seven different parties regarding the property. The Council would like these parties contacted to see if they are truly interested in the property and if so, then set up appointments to come see it.

Last month, the Council approved the contractors for the Myerstown Government & Business Center Renovation Project. The Plumbing Contractor - Spotts Brothers, Inc. has rescinded their bid. The next lowest bidder was Garden Spot Mechanical, Inc. The Borough Consultant TKS contacted Garden Spot Mechanical. They will honor the bid amount. With that, Garden Spot Mechanical, Inc. will be the plumbing contractor for the project.

A bid has been done for the Communication/Security project for the Myerstown Government & Business Center Renovation Project. Sealed bids will be received and opened on Tuesday, April 25, 2017. Council may want to have a special meeting to review and possible approval of the bid before the May Council meeting. A motion was made by Michael D. Behm, seconded by Dana Reich, to advertise a special meeting on Thursday, April 27, 2017 at 6:30 p.m. All those in favor: Motion unanimously carried.

Deputy Secretary Brubaker stated she met with Robert Yeagley from Eagle Secure Solutions to review their proposal to provide professional computer services for the Borough. The Borough is currently using two computer companies, Eagle Secure Solutions and LyLab.

Robert Yeagley is currently providing computer services to the Borough for the Laserfiche server. It would be more cost efficient for the Borough to combine services to one company. Eagle Secure Solution's hourly rate is lower; and they will move the equipment and setup the computer system at the new facility for a flat fee of \$300.00. Right now for the move, the Borough would have to pay both companies if services are not consolidated.

Robert Yeagley and LyLab both have made a recommendation to upgrade the main server. The software is outdated so before the server stops working it should be replaced, he gave an estimated price of \$3,000.00 to \$5,000.00. He will prepare a quote for the cost to replace the server. Deputy Secretary Brubaker stated the Borough grants are being reviewed to see if any grant funds could be used for the server replacement. Once the quote is received it will be provided to Council for review.

Deputy Secretary Brubaker stated her recommendation to Council is to move the computer services to Eagle Secure Solutions now, so they have time to prepare the system to be relocated to the new facility. A motion was made by Michael D. Behm, seconded by Dana Reich, to approve to move the computer services to Eagle Secure Solutions, LLC. All those in favor: Aye: 5 – Nay: 1 – (Councilmember Powell). Motion carried.

Councilmember Powell asked for an update on the website project. Deputy Secretary stated she was informed by the Economic Development Manager the work will be starting mid to late summer because the marketing company – Char Co – will need to provide some of the information that will be used on the site.

Councilmember Powell stated asked if the approval letter went out to StoneRidge Retirement regarding the rebuild of the two cottages. Deputy Secretary Brubaker stated she spoke to Craig Garloff from StoneRidge and then emailed him the necessary information.

The Borough Council recessed the regular meeting and entered into Executive Session at 7:50 p.m. to discuss personnel matters.

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The Borough Council returned from Executive Session at 8:58 p.m. reconvening the regular session and resumed consideration of and action on the regular meeting agenda.

Solicitor Wolf reviewed the sale of the 101 E. Washington Avenue Property. The purchaser is StoneRidge Retirement Living, Inc. The Solicitor is asking Council to accept the following additional terms that will be added to the current Agreement of Sale. This will provide for the settlement and sale of the Borough Hall to StoneRidge Retirement Living, Inc. to be held in all probability next week.

On the day of settlement, the borough will continue to have the right to occupy the first floor of the building. That right will continue up until July 31, 2017. When the Borough does know when they will be vacating the premises they will give the new owner a ten-day notice.

Right after the settlement, the purchaser will be given the right to occupy the lower level of the main building and the detached garage for storage of their equipment or property. Each party will provide for their own liability insurance and property insurance until the Borough vacates the property.

The Solicitor has prepared a Resolution (2017-02) for the sale. The terms for the sale were read. A motion was made by Dana Reich, seconded by Jeffrey L. Thomas, to adopt Resolution 2017-02 for the sale of the 101 E. Washington Avenue property to StoneRidge Retirement Living, Inc. All those in favor: Motion unanimously carried.

President Rittle announced the receipt of resignation letters from Vince Podolski. A motion was made by Michael D. Behm, seconded by Dana Reich, to accept with regret the resignation letters from Vince Podolski from Borough Council, Planning Commission and the International Property Maintenance Board of Appeals. All those in favor: Motion unanimously carried.

The applications received for the Borough Manager position were reviewed. After review, six candidates were chosen; Brian Harris, Robert Ihlein, Peter Zug, Steven Brown, Kevin Tobias, and Michael McKenna. The candidates will be contacted to setup an interview.

The President asked if there were any additional comments for the good of the borough. Seeing none, a motion was made by Park W. Haverstick, II, seconded by Dana Reich, to adjourn the meeting at 9:29 p.m. All those in favor: Motion unanimously carried.

Lisa A. Brubaker
Deputy Secretary

lab