

A regular meeting of the Myerstown Borough Council was held on Tuesday, February 13, 2018 at 6:30 p.m. in Borough Council Chambers at the Myerstown Community Center, the President being in the chair and the Secretary being present.

Present were: President Bryan L. Rittle, Vice-President Michael D. Behm, President Pro Tem Park W. Haverstick, II, Councilmembers Eric L. Powell, Ronald L. Ream, Dana Reich, and Jeffrey L. Thomas, Mayor Gloria R. Ebling, Solicitor Amy Leonard, Treasurer Lee C. Smith, Code Enforcement Officer John Neely, Assistant Manager Barry A. Ludwig, and Manager Michael R. McKenna.

The President of Council opened the meeting at 6:30 p.m. and asked everyone to stand and recite the Pledge of Allegiance.

Park W. Haverstick, II moved and Eric L. Powell seconded to dispense with the reading of and approve the minutes of the previous month's meetings, held on January 2<sup>nd</sup> and January 9<sup>th</sup>, 2018. Motion carried unanimously.

The President of Council opened the floor for citizens and visitor's comments.

Scott and Cindy Patschke of 347 W Carpenter Ave expressed concerns regarding the improper use of the property at 356 W Main St, and asked Solicitor Leonard if Solicitor Wolf has contacted Dr. Burkhart's attorney.

Rebecca Brossman of 700 S Railroad St expressed concern about the condition of the alley at 708 S Railroad St.

The following reports were presented to Council and placed on file. Mayor's Report, Code Enforcement Officer's Report, Solicitor's Report, Assistant Manager's Report, and Manager's Report.

Dana Reich moved and Park W. Haverstick, II seconded to approve the purchase of a trailer for \$5,000. Motion unanimously carried.

Bryan L. Rittle moved and Michael D. Behm seconded to approve the procurement of services to repair the electric chair lift at the Myerstown Community Center if Woodland Contractors do not fulfill their obligations to repair it within two weeks. Motion unanimously carried.

Michael D. Behm moved and Dana Reich seconded to accept the Treasurer's Report and place on file for audit. Motion unanimously carried.

Michael D. Behm moved and Park W. Haverstick, II seconded to accept the payment of bills as submitted. Motion unanimously carried.

Eric L. Powell moved and Park W. Haverstick, II seconded to approve the items on the Consent Agenda, which included the approval of the use of borough streets for Wenger's Tractor Cruise Parade for Saturday, August 18, 2018 at 4:00 p.m.; Borough participation in the Lebanon County Tire Collection Program; use of the Myerstown Recreation Area by the Church of the Brethren for their Easter Sunrise Service on April 1, 2018 at 7:00 a.m.; use of the Borough Softball Field by the ELCO Girls Softball Association from March through June 2018; and the Sestercentennial Events as presented. Motion unanimously carried.

Park W. Haverstick, II moved and Ronald L. Ream seconded to approve the Use of Facility/Pavilion request from the Lebanon County Children & Youth for their Annual Fishing Rodeo on Saturday, April 7, 2018, and to waive the pavilion fee. Motion unanimously carried.

Michael D. Behm moved and Dana Reich seconded to approve the Borough Manager's attendance to the PA Borough's Association Conference and authorize him as the borough's voting delegate. Motion unanimously carried.

Park W. Haverstick, II moved and Dana Reich seconded to approve the advertisement for pool admission/snack bar staff for the 2018 season. Motion unanimously carried.

Park W. Haverstick, II moved and Dana Reich seconded to approve the recreation request from the girl's softball association to use the Gymnasium on Saturdays for Softball practice from 1:00 – 5:00 p.m. starting in February 2018 and ending on April 28<sup>th</sup>, 2018, for a fee of \$100, contingent upon signing a facility use agreement. Motion unanimously carried.

Ronald L. Ream moved and Michael D. Behm seconded to approve Resolution 2018-06 proclaiming April 2018 as "Pennsylvania 811 Safe Digging Month." Motion Unanimously carried.

Park W. Haverstick, II moved and Michael D. Behm seconded to approve signage for the Myerstown Community Library, contingent upon using the Borough's branding guidelines. Motion unanimously carried.

Dana Reich moved and Ronald L. Ream seconded to approve a request from the Greater Lebanon Valley Refuse Authority to approve stipends to appointed representatives of the Board of the Authority. Motion unanimously carried.

Park W. Haverstick, II moved and Jeffrey L. Thomas seconded to forgive the remaining sewer balance of \$1,406.93 for 120 W Washington Ave. Motion unanimously carried.

The Borough Council recessed the regular meeting and entered Executive Session at 8:10 p.m. to discuss legal and personnel matters.

The Borough Council returned from Executive Session at 9:31 p.m. reconvening the regular session.

Michael D. Behm moved and Ronald L. Ream seconded to authorize Rettew to complete the specifications for the Railroad Street Paving Project, and for letters to be sent to property owners who have not made curb and sidewalk repairs to notify them of their noncompliance. Motion unanimously carried.

Ronald L. Ream moved and Dana Reich seconded to revise the line item in the 2018 budget for Part-Time Public Works Employee to account for a 37-hour workweek for that employee. Motion unanimously carried.

Erik L. Powell moved and Michael D. Behm seconded to raise the salary of the Borough Manager by \$5,000, retroactive to the date of his six-month evaluation. Motion unanimously carried.

The President asked if there were any additional comments for the good of the borough. Seeing none, Park W. Haverstick, II moved and Dana Reich seconded to adjourn the meeting at 9:34 p.m. Motion unanimously carried.

Respectfully Submitted,

Michael R. McKenna, MPA  
Borough Manager/Secretary