

Myerstown, PA
Tuesday, April 12, 2016

President Bryan L. Rittle called the regular monthly meeting of the Myerstown Borough Council to order at 6:32 p.m., on Tuesday, April 12, 2016. The meeting was held in Borough Council Chambers in the Myerstown Municipal Center, 101 East Washington Avenue, Myerstown, PA 17067.

Following the Pledge of Allegiance, a roll call was taken. Present were: President Bryan L. Rittle, Vice President Michael D. Behm, President Pro Tem Park W. Haverstick, II, Councilmembers Vince Podolski, Jeffrey L. Thomas, Mayor Gloria R. Ebling, Solicitor Frederick S. Wolf, Treasurer Lee C. Smith, Code Enforcement Officer John Neely, Assistant Manager Barry A. Ludwig, Deputy Secretary Lisa A. Brubaker and Manager Christopher J. Moonis. Absent were Councilmembers Eric L. Powell and Dana Reich.

The Meeting Minutes for March 8, 2016 were presented. The President noted two (2) corrections. First, in the Assistant Managers Report – it says; SLH Contactor will being the work; it should say; SLH Contractor will be doing the work. Second, in the discussion with financial advisor Steven Goodhue. Mr. Goodhue stated the police pension plan has no death benefits, the plan was life only. The President wanted it noted for the record, the police pension plan does provide a 50% survival spousal benefit. A motion was made by Park W. Haverstick, II, seconded by Jeffrey L. Thomas, to dispense with the reading of and approve the minutes of the Regular Monthly Meeting, March 8, 2016 with the noted corrections. All those in favor: Motion unanimously carried.

Councilmember Dana Reich entered the meeting at 6:35 p.m.

The President opened the floor for Citizens and Visitors Comments:

Kelly Mohn – 216 E. Main Avenue – was present to discuss having chickens in the Borough. The President stated a hearing has been set for Monday, April 18, 2016 so Council may not discuss this matter outside of the hearing. The Solicitor confirmed it would not be proper for Council and her to have discussion outside of the hearing. The Borough Code Enforcement Officer, Solicitor Thomas Harlan and Manager Christopher J. Moonis will be present for the hearing. As far as the status of the Ordinance, that is strictly up to the court system.

Ms. Mohn thought that citations were complaint driven. The President stated not all are. Property maintenance is complaint driven, but Ordinance violations are not. Ms. Mohn asked if she could talk about when the Ordinance was voted on. The President stated that would not be appropriate at this time without the hearing have taken place. She also asked that the minutes be placed on line. The Manager stated it is being worked on, but is not in place as of now. Once the minutes are approved at a Council meeting they are available for review or copies. Draft minutes are not available, minutes must be approved at a Council meeting before they are available. Ms. Mohn stated the Ordinances on line are not easy to access and are not up to date. The Manager stated that will be addressed tonight. There is a proposal to change companies for codification services. Our current company, the President has died and they are discontinuing their service. So tonight Council will be looking at a proposal to change companies, which will include searchable Ordinances up to date.

Ms. Mohn asked when Ordinances are created who directs the Solicitor to advertise the Ordinance. The President stated Borough Council does. The Solicitor stated Ms. Mohn is discussing whether the Ordinance is valid, that is something the court system will have to decide. That will not be discussed here until all action through the court system is completed.

The Council received reports from the Mayor, Department Supervisors, Solicitor and the Borough Manager. Staff was present to provide additional information on their report, and answer any questions from the Council.

Mayor Gloria R. Ebling presented both her report and the State Police Report. A price brochure has been received from Grosfillex on flower pots for placement on Main Avenue. A motion was made by Vince Podolski, seconded by Dana Reich, to approve the purchase of twenty –seven (27) Havanna 24” Red Clay with Band (US601442) flower pot at \$22.03 per pot from Grosfillex, Inc. All those in favor: Motion unanimously carried.

The Mayor received a call from Glenn Derr – 22 S. Cherry Street – regarding truck traffic traveling to local businesses. A truck came from Carpenter Avenue and turned onto Cherry Street and sideswiped a car. Another day, a truck tore down the spouting and porch at a property. The Assistant Manager stated the Public Works has installed signage directing truck traffic. He is not sure what else to do. Additional areas to place signage were discussed. The Mayor stated the total incidents from the State Police Report were thirty-two (32) which is better than some prior months.

The Code Enforcement Officer John Neely presented his report. Property Maintenance issues being worked on were reviewed. Vehicle parking and regulations were discussed.

Assistant Manager Barry A. Ludwig presented the Utilities report, which includes the Wastewater Department, Public Works Department and Engineering. The Assistant Manager informed Council that he is working with PEMA, it looks like the Borough will get 75% of the costs for the winter storm.

The Solicitor Frederick S. Wolf presented his report. The Solicitor gave an update on the 301 S. Railroad Street property. The Sheriff Sale was held today. Prior to the sale date the court did sign an order to sell the property free and clear of all liens and encumbrances. The bids started with the Borough and Sheriff costs for advertising and having the sale, along with all monies due to the Borough. The bidding started at that amount, which was the Borough's bid. No one else bid so we are deeded the property, which was one of the goals of the Council so they would have control over the property. The deed will be issued in approximately thirty (30) to forty-five (45) days. If Council decides to take bids on the property to sell it, the Borough can then place deed restrictions on the property.

Manager Christopher J. Moonis presented the report. We received the Wastewater Treatment Audit, as well as the Wastewater Report. The first report is used to true up the shared expenses between the partners. The Manager asked Council to approve the audits. The Auditor has determined there is no need for any Management Letter, which is a good thing. The Auditor determined the functions of the Borough financial operations are in good shape and did not have any reasons to issue a letter of recommendations regarding the financial operations of the Borough.

The Manager explained the proposed changes being issued by the U.S. Department of Labor. The changes would change the way investment advice is given. So it may regulate the way advice may be given by Edward Jones to the Borough, especially for the pension plans.

The President proceeded to the Committee Reports:

The Public Works Committee – (Vince Podolski, Dana Reich and Michael D. Behm) Chairman Vince Podolski stated he had several items for discussion. He reported they met to discuss changes and signage at the Borough parking lot. Currently, the lot is marked as “No Parking December 1 to March 31 9:00 p.m. to 5:00 a.m.” The recommendation is to change the signage to “No Parking during Snow Emergencies” and add “No Overnight Parking”. Also discussed, was leasing parking spots to business owners by lottery. There are 32 spots in the lot. Councilmember Jeffrey L. Thomas stated the lot is not full now. With new businesses opening up do we want to have parking space restrictions on the lot? Councilmember Vince Podolski stated the spaces would be for customer parking. The Manager stated the concept is there will be more people coming into the downtown that is why these business owners would like to secure parking for their customers.

Councilmember Jeffrey L. Thomas asked how will you determine that someone goes into the business in which spot they have parked in? Councilmember Park W. Haverstick, II stated you won't, but the spaces that are not being used we could actually get money for them. So why should we just let them sit there and not get money for them. Councilmember Jeffrey L. Thomas stated then they should just meter the lot.

Councilmember Michael D. Behm stated since they met he has given the matter a lot of thought and concluded he is not in favor of renting out spaces. Why would the Borough not just place signs stating “Downtown Business Parking” like a lot of places do? If we rent out half the spaces and more businesses come into town and now everyone wants spaces. Now it becomes an issue, and who gets the preferred

spaces. If we just place "Downtown Business Parking" signs, then if they pull into the lot and patronize one of the businesses that's what matters.

Councilmember Dana Reich stated her original thought was to rent the spaces to the businesses for employee parking. The President stated but that would take away from customer parking, which is the purpose of public parking.

The President agrees with Councilmember Michael D. Behm, until we get to the point where we have all these businesses, why do it now. If we start designating lot spaces for certain businesses now future businesses may not have any spaces available. If we do not have the problem right now, why do anything? Or are we creating a problem until we see the volume parking there?

The President asked if the audience had any option on the matter. Ron Ream stated he feels it should be kept open but limit the time of parking so cars keep moving.

Sam Moyer stated if a restaurant does come in the lot will be full and will have a bigger impact.

James Yiengst stated he agrees if a restaurant goes in it will be full.

Scott Yeagley agrees with the others, the lot could be full, especially if they obtain a liquor license.

The Council will wait and readdress this matter at a later time if the need arises. To change the signage for the lot will require an Ordinance change. A motion was made by Dana Reich, seconded by Vince Podolski, to authorize the Solicitor to draft and advertise the Amendment to the Ordinance, Section 15, Subsection 403, to state "No Parking during Snow Emergencies" and "No Overnight Parking from 2:00 a.m. to 6:00 a.m." for the 6 – 8 E. Main Avenue lot and the 57 W. Main Avenue lot and No Parking during Snow Emergencies for the Locust Street lot. All those in favor: Motion unanimously carried.

Chairman Vince Podolski stated the next item to discuss is speedhumps. The Committee gathered information on wider width humps. Councilmember Park W. Haverstick, II stated he is not sure the Borough should place them again. The Mayor stated the speeding is really bad on Railroad Street again. After much discussion, The President asked if the Council wants to try one (1) of the wider speedhumps or do we scrap it all together. A motion was made by Park W. Haverstick, II, seconded by Dana Reich, to not place speedhumps in the Borough. All those in favor: On a roll call vote – Michael D. Behm – yes; Park W. Haverstick, II – yes; Vince Podolski – yes; Jeffrey L. Thomas – no; Dana Reich – yes; and Bryan L. Rittle – yes; Motion carried.

Chairman Vince Podolski stated the next issue is "Jake Brakes". The main issue is for Richland Avenue. He spoke to the Assistant Manager about placing signs for "No Jake Brake" signs. Richland Road is a state road and we would need their permission. The Manager stated we should make sure the signs are in the Borough because Jackson Township joins the Borough in that area. To have the signs enforceable the Borough would have to apply to PennDot and pass an Ordinance. The Mayor will contact the State Police to see if the signs are approved by PennDot would they be able to enforce them. A motion was made by Park W. Haverstick, II, seconded by Michael D. Behm, to approve to start the process with PennDot for approval to place Brake Retardant signs on Richland Avenue and College Street. All those in favor: Motion unanimously carried.

Park & Recreation Committee – (Jeffrey L. Thomas, Dana Reich, Park W. Haverstick, II,) Chairman Jeffrey L. Thomas was not present at the last meeting. The Council President was and gave an update from the Recreation Meeting. They would like to have a picnic for the Emergency Services providers for the Borough and include all volunteer service organizations. They will need help to paint the pool. The Manager had stated before that the Department of Conservation and Natural Resources has guidelines for Recreation Boards Members. They would like if the Council could come up with guidelines and duties for the Recreation Board Members and employees. So they know what they can and cannot do. So they know what Council expects them to do. A motion was made by Park W. Haverstick, II, seconded by Vince Podolski, to approve having a community picnic for Emergency Services providers and volunteer service organizations in Myerstown. All those in favor: Motion unanimously carried.

Treasurer Lee C. Smith prepared and presented Borough Council with the monthly Treasurer's Report. A motion was made by Michael D. Behm, seconded by Park W. Haverstick, II, to approve the Treasurer's Report and have it on file for audit. All those in favor: Motion unanimously carried.

MYERSTOWN BOROUGH TREASURER'S REPORT

Activity for: 3 months 2016

| <u>GERNERAL FUNDS:</u> | <u>Activity</u> | <u>FINANCIAL INSTITUTION:</u> | <u>Date:</u> <u>03/31/2016</u> |
|-------------------------------|----------------------|-------------------------------|-------------------------------------|
| | | | <u>BALANCES:</u> |
| OPERATING FUND: | <u>\$ 162,985.23</u> | FULTON: | Cash: <u>\$ 41,172.08</u> |
| | INCOME | <u>\$ 235,662.43</u> | P-Card: <u>\$ 8,059.21</u> |
| | | EXPENSES | Ed Jones: <u>\$ 210,227.33 BV</u> |
| | | Transfer out: _____ | <u>\$ 209,429.27 MV</u> |
| | | Transfer in: _____ | A/P: <u>\$ 19,048.31</u> |
| | | | Payroll: <u>\$ 12,369.48</u> |
| | | | |
| RESERVE ACCOUNT: | <u>\$ 1,116.40</u> | FULTON: | <u>BALANCES:</u> |
| | INCOME | <u>\$ 245.00</u> | Cash: <u>\$ 4,462.65</u> |
| | | EXPENSES | Ed Jones: <u>\$ 422,167.24 BV</u> |
| | | Transfer out: _____ | <u>\$ 421,937.35 MV</u> |
| | | Transfer in: _____ | A/P: <u>\$ -</u> |
| | | | |
| <u>WASTEWATER FUNDS:</u> | | | |
| OPERATING FUND: | <u>\$ 214,502.96</u> | FULTON: | <u>BALANCES:</u> |
| | INCOME | <u>\$ 207,760.90</u> | Cash: <u>\$ 94,656.86</u> |
| | | EXPENSES | P-Card: <u>\$ 6,000.00</u> |
| | | Transfer out: _____ | Ed Jones: <u>\$ 439,732.73 BV</u> |
| | | Transfer in: _____ | <u>\$ 436,017.07 MV</u> |
| | | | A/P: <u>\$ 61,881.61</u> |
| | | | Payroll: <u>\$ 14,687.62</u> |
| | | | A/R: <u>\$ 100,532.62</u> |
| | | | |
| RESERVE ACCOUNT: | <u>\$ 5,192.62</u> | FULTON: | <u>BALANCES:</u> |
| | INCOME | <u>\$ 34,385.00</u> | Cash: <u>\$ 123,736.28</u> |
| | | EXPENSES | Ed Jones: <u>\$ 2,106,891.92 BV</u> |
| | | Transfer out: _____ | <u>\$ 2,093,885.96 MV</u> |
| | | Transfer in: _____ | A/P: <u>\$ 34,385.00</u> |
| | | | |
| DEBT SERVICE RESERVE: | <u>\$ 176,856.69</u> | FULTON: | <u>BALANCES:</u> |
| | INCOME | <u>\$ 99,303.75</u> | Cash: <u>\$ 294,986.85</u> |
| | | EXPENSES | Ed Jones: <u>\$ 1,358,395.19 BV</u> |
| | | Transfer out: _____ | <u>\$ 1,342,822.26 MV</u> |
| | | Transfer in: _____ | A/R: <u>\$ 109,846.29</u> |
| | | | |
| REVENUE BOND, SERIES OF 2007: | <u>\$ 516.32</u> | PLGIT: | <u>BALANCES:</u> |
| | INCOME | <u>\$ -</u> | Cash: <u>\$ 634,788.08</u> |
| | | EXPENSES | Ed Jones: <u>-</u> |
| | | Transfer out: _____ | |
| | | Transfer in: _____ | |

Treasurer's Monthly Report – (continued)

Activity for: 3 months 2016

Date: 03/31/2016

| <u>OTHER FUNDS:</u> | <u>FINANCIAL INSTITUTION:</u> | | <u>BALANCES:</u> |
|----------------------------|-------------------------------|--------------------|----------------------------------|
| UNEMPLOYMENT COMPENSATION: | PLGIT: | | |
| | \$ <u>73.44</u> | \$ <u>-</u> | Cash: \$ <u>92,074.87</u> |
| | INCOME | EXPENSES | |
| | Transfer out: _____ | | |
| | Transfer in: _____ | | |
| LIQUID FUELS: | PLGIT: | | <u>BALANCES:</u> |
| | \$ <u>85,311.84</u> | \$ <u>9,750.73</u> | Cash: \$ <u>141,910.18</u> |
| | INCOME | EXPENSES | AP \$ <u>3,235.17</u> |
| | Transfer out: _____ | | |
| | Transfer in: _____ | | |
| BEAUTIFICATION TRUST: | PLGIT: | | <u>BALANCES:</u> |
| | \$ <u>26.18</u> | \$ <u>-</u> | Cash: \$ <u>43,433.76</u> |
| | INCOME | EXPENSES | |
| | Transfer out: _____ | | |
| | Transfer in: _____ | | |
| RECREATION: | FULTON: | | <u>BALANCES:</u> |
| | \$ <u>172.72</u> | \$ <u>7,370.00</u> | Cash: \$ <u>1,008.27</u> |
| | INCOME | EXPENSES | Ed Jones: \$ <u>20,125.01 BV</u> |
| | Transfer out: _____ | | \$ <u>20,012.41 MV</u> |
| | Transfer in: _____ | | A/P: \$ <u>188.40</u> |
| WM DERR SWIMMING POOL: | FULTON: | | <u>BALANCES:</u> |
| | \$ <u>779.05</u> | \$ <u>3,995.91</u> | Cash: \$ <u>3,496.02</u> |
| | INCOME | EXPENSES | Ed Jones: \$ <u>33,693.69 BV</u> |
| | Transfer out: _____ | | \$ <u>33,508.76 MV</u> |
| | Transfer in: _____ | | A/P: \$ <u>4,205.41</u> |

MEMO:

- A/R – Accounts Receivable
- A/P – Accounts Payable
- BV - Book Value
- MV - Market Value

The monthly listing of invoices was presented. A motion was made by Vince Podolski, seconded by Dana Reich, to approve payment of all invoices as listed. All those in favor: Motion unanimously carried.

The communications were reviewed.

A Thank you letter from the Evangelical Seminary for the Borough support of the 2016 Four Chaplains Scholarship Run; The Governors letter appointing Scott Yeagley as the Boroughs Emergency Management Coordinator; The 2015-2016 Borough Associations Annual Report; A letter from PennDot in response to Senator Folmer's letter regarding State Route 422 and 501 Improvements; The Trout Unlimited Magazine; A letter from Comcast regarding channel changes; A candidate letter; A letter from the Richland Legion Post 880 regarding the Memorial Day Parade and Services;

The President read the list of current Committee and Board vacancies.

Recreation Board – two (2) vacancies

International Property Maintenance Code Board of Appeals – one (1) vacancy

If anyone is interested in volunteering to serve on any of these boards contact the Borough office.

The President proceeded to the agendas order of the business:

The Mayor questioned the title listed on the Resolution (2016-07) for the appointment of a Deputy EMA Coordinator. It reads Deputy EMA Director and should be Deputy EMA Coordinator. At the February 9, 2016 meeting, the incorrect title was approved for Resolution 2016-06. An Amendment should be done to that Resolution. A motion was made by Michael D. Behm, seconded by Vince Podolski, to Amend Resolution 2016-06 – to read - to appoint Scott Yeagley as the Boroughs Emergency Management Coordinator. All those in favor: Motion unanimously carried.

With the Governors appointment of Scott Yeagley as the Boroughs Emergency Management Coordinator, a Deputy Coordinator may now be appointed. Michael Yiengst has expressed interest in becoming the Deputy EMA Coordinator. A motion was made by Park W. Haverstick, II, seconded by Michael D. Behm, to approve Resolution 2016-07 to appoint Michael Yiengst as the Deputy Emergency Management Coordinator for the Borough. All those in favor: Motion unanimously carried.

The Assistant Manager attended the kickoff meeting with PEMA regarding the funding for the Winter Snow Storm. There are forms that need approval. The DAP 2 – Designation of Agent Resolution (2016-08), setting the designated agent for the Borough – Assistant Manager Barry Ludwig; DAP 1 – Public Disaster Assistance Application and Agreement; and BFM-ACH 1- the Electronic Payment Enrollment Form. The Assistant Manager will be meeting with PEMA on April 20, 2016 to submit the required documents necessary for reimbursement. A motion was made by Park W. Haverstick, II, seconded by Vince Podolski, to approve the PEMA Documents - DAP 2 – Designation of Agent Resolution 2016-08, DAP 1 – Public Disaster Assistance Application and Agreement; and BFM-ACH 1 - the Electronic Payment Enrollment Form. All those in favor: Motion unanimously carried.

With the adoption of a new personnel manual, an Amendment to the Non-Uniform Pension Plan Ordinance is needed. There were changes to the vesting period and percentages employees will receive. The Solicitor has prepared and advertised the Ordinance for action. A motion was made by Jeffrey L. Thomas, seconded by Michael D. Behm, to approve Ordinance 834 amending the changes for the Non-uniform Pension Plan. All those in favor: Motion unanimously carried.

Council may approve the request from Richland Fire Police asking for the Borough Fire Police to assist with the Memorial Day Parade. A motion was made by Michael D. Behm, seconded by Vince Podolski, to approve the request for the Goodwill Fire Police to assist with the Memorial Day Parade being held in Richland Borough on May 30, 2016. All those in favor: Motion unanimously carried.

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Council may approve the hiring of the seasonal workers for the swimming pool and playground program. A list has been provided for the positions. The list will be attached with the minutes. A motion was made by Michael D. Behm, seconded by Vince Podolski, to approve the hiring for the pool and recreation employees for the 2016 summer season. All those in favor: Motion unanimously carried.

Council may approve the Recreation Request from the Myerstown Legion Baseball. A motion was made by Jeffrey L. Thomas, seconded by Dana Reich, to approve the Recreation Request from the Myerstown Legion Baseball Association to use the Large South Baseball Field for the 2016 season. All those in favor: Motion unanimously carried.

Council may approve the events request received from Wengers of Myerstown. Their request is for two (2) events. Their Annual Cruise Night and Annual Tractor Cruise Parade. The Annual Cruise Night will be held on June 11, 2016, with a rain date of June 18, 2016. The Annual Tractor Cruise and Parade will be held on August 20, 2016 with parking being prohibited on Locust Street between Main Avenue and Stover Avenue from 4:00 p.m. to 6:00 p.m. A motion was made by Park W. Haverstick, II, seconded by Dana Reich, to approve the two (2) event requests from Wengers of Myerstown for their Annual Cruise Night on June 11, 2016 with a rain date of June 18, 2016 from 3:00 p.m. to 9:00 p.m. and their Annual Tractor Cruise Parade on August 20, 2016 from 1:00 p.m. to 9:00 p.m. with the parade starting at 4:00 p.m. allowing the closing of Race Street between W. Carpenter Avenue and W. Park Avenue for both events and allow parking to be prohibited on Locust Street between Main Avenue and Stover Avenue from 4:00 p.m. to 6:00 p.m. on the day of the Tractor Parade. All those in favor: Motion unanimously carried.

We received the 2015 Pretreatment Report and the Chapter 94 Report. Both reports were submitted timely. The reports will be kept on file and are available for review.

Council may approve the proposal from American Legal Publishing Corporation for Codification Services. Due to the passing of Keystate Publishing owner Kenneth Roth, the company has closed. So the Borough will need a new company to provide codification. The Borough staff looked at alternative companies for services. The staff met with General Code Publishers and American Legal Publishing Corporation. The rates and fees are very reasonable. The Manager is recommending American Legal Publishing as the company to provide the Borough with codification services. A motion was made by Michael D. Behm, seconded by Vince Podolski, to approve the proposal from American Legal Publishing Corporation for Codification Services. All those in favor. Motion unanimously carried.

Council may approve Resolution 2016-09 appointing Associated Building Inspection Inc. as a third (3rd) Party Building Code Official under PA UCC for residential and commercial buildings to include Building Code Plan review services. This will be a second inspector for the town. Commonwealth Code is also a member to, but this will give contractors a choice as to an inspector. A motion was made by Vince Podolski, seconded by Park W. Haverstick, II, to approve Resolution 2016-09. All those in favor. Motion unanimously carried.

Council may approve the purchase of a skid steer loader with attachments. The Assistant Manager provided information. A copy of a map of the alleys was given. The majority of the alleys rated poor. To address the issue, he believes, the Borough has almost enough equipment to do this. Basically, he is proposing a rebuild from the sub-base up. Taking out the material until they would reach a stable base. The Assistant Manager is proposing we would rebuild, not repave. It will not be a picture perfect paved alley, but the main goal is to build the integrity up. Included in the skid steer package we would have a bucket, milling machine and broom box. The milling machine is a smaller scaled down version of what the contractor used on Broad and Cherry Street. For potholes, we could mill it out and do better repairs. For the alleys, he believes we could mill that up and use the millings to level it out and compact it. Councilmember Jeffrey L. Thomas asked will it hold the garbage trucks. The Assistant Manager believes it will. It will be a slow process but one that we can do in house. It is not a street sweeper but a skid steer will be very useful for repairs, snow removal, playground mulching, etc. They tried three (3) different skid steers from Co-stars vendors,

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Bobcat, John Deere, and JCB. Bobcat was the lowest at \$62,419.00. Funding was reviewed with the Borough Manager and himself. He is proposing the Wastewater Fund pay half, there is \$12,300.00 from capital projects that will not be pursued. The Manager reviewed the breakdown of funding for the possible purchase. \$33,000.00 from Wastewater Funds, \$12,300.00 was budgeted for capital improvements in the General Reserve Fund, so the Council would have to allocate an additional \$17,700.00 from General Fund Reserve to cover the purchase. A motion was made by Michael D. Behm, seconded by Dana Reich, to approve the purchase of a skid steer with attachments. All those in favor: Motion unanimously carried.

The Manager stated he has two (2) additional items and is requesting an executive session.

The Manager requested Council approve the audit for the Wastewater Treatment Revenue Account Financial Statement and the Wastewater Treatment Report. A motion was made by Jeffrey L. Thomas, seconded by Michael D. Behm, to approve the Wastewater Treatment Revenue Account Financial Statement and the Wastewater Treatment Report. All those in favor: Motion unanimously carried.

The Borough Council recessed the regular meeting and entered into Executive Session at 8:45 p.m. to discuss acquisition of real estate and personnel.

The Borough Council returned from Executive Session at 9:48 p.m. reconvening the regular session and resumed consideration of and action on the regular meeting agenda.

An RFP (Request for Proposal) was out for Engineer and Architectural services for the school building. Eight (8) proposals were received. A copy of the RFP's (Request for Proposal) for Beers and Hoffman, TKS, LeFevre Funk, Murphy & Dittenhafer, and Crabtree, Rohrbaugh will be provided to Council for review.

The President asked if there were any additional comments for the good of the borough. Seeing none, a motion was made by Park W. Haverstick, II, seconded by Vince Podolski, to adjourn the meeting at 9:56 p.m. All those in favor: Motion unanimously carried.

Lisa A. Brubaker
Deputy Secretary

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